

Reorganization Meeting

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| Date / Time, Location of Scheduled: | 04,03,2025 7:00 p.m. Burleigh County Highway Department | | |
| Date / Time of Call to Order: | 7:00 p.m. | Date / Time of Adjournment: | 9:00 p.m. |

1. Call to Order at 7:00 p.m. by Bruce Schirado. All members present – Bruce Schirado, Paul Gjellstad, Curt Kadramas, Heidi Schirado, Debbie Staloch and Tim Fast.

- Guests – Gerald Miller, Richard Sander

2. Attendance (Roll Call): Quorum consists of two elected supervisors (Board of Supervisors - BoS), and the township clerk or the appointed clerk of the meeting.

| Position | Name | Date Elected / Appointed (initial) | Current Term Period |
|-------------------------------------|----------------------------|------------------------------------|---------------------|
| Supervisor Chairperson: (3-yr Term) | Bruce Schirado | 2025 | 2025-2026 |
| Supervisor: (3-yr Term) | Paul Gjellstad | 2025 | 2025-2028 |
| Supervisor: (3-yr Term) | Curt Kadramas | 2021 | 2021-2027 |
| Deputy Clerk: (2-yr Term) | Deb Staloch | 2022 | 2022-2026 |
| Treasurer: (3-yr Term) | Heidi Schirado | 2022 | 2022-2026 |
| Assessor: (3-yr Term) | Allan & Kimberly Vietmeier | N/A | Contracted * |
| Overseer of Highways: | Tim Fast | 2025 | Appoint: |
| Weed Board Rep: | | | Appoint: |
| Bis/Man Zoning Board Rep: | | | Appoint: |

1. Motion by Paul Gjellstad to nominate Bruce Schirado to be Chair. 2nd by Curt Kadramas. Motion passed.
 - Paul Gjellstad will sign checks for Gibbs Township.
2. Motion by Paul Gjellstad to nominate Curt Kadramas to the City Planning Board. 2nd by Bruce Schirado. Motion passed.
 - Gibbs Township has 1 vote.
3. Motion by Bruce Schirado to nominate Tim Fast to be Overseer of Road Ways. 2nd by Paul Gjellstad. Motion passed.
4. Motion by Paul Gjellstad to have Gerald Miller show Tim Fast the roads and subdivisions in Gibbs Township. 2nd by Bruce Schirado. Motion passed.
 - Discussed culverts, gravel, subdivisions, pavement repairs, crack sealing with new board members. Also discussed using other contractors other than the Burleigh County Highway Department for Graveling roads and Crack Sealing.
5. Motion by Bruce Schirado to pay Tim Fast the same as all Gibbs Township Board members. 2nd by Paul Gjellstad. Motion passed.

Compensation:

1. In accordance with NDCC 58-06-02 Compensation of Supervisors, 58-07-01 Compensation of Clerks, 58-08-01 Compensation of Treasurers daily amount is \$100/ day \$4000/year max
 - a. Gibbs Township elected Officers shall be compensated for activities based on any activity under 3 hours per day shall be pay at \$60.00, any activity over 3 hours shall be \$100.00 per day, for a maximum annual compensation of \$4000.00 per elected official.
 - b. Additional compensation over four thousand dollars may be provided for reimbursement of expenses as provided in section 44-08-04
 - c. Mileage as provided in section 54-06-09 for each mile [1.61 kilometers] necessarily traveled in the performance of a supervisor's duties. Reimbursements per elected official do not count against the \$4000.00 a maximum annual compensation. Reimbursement of mileage shall follow the standard IRS Mileage rate of \$.70 per Mile effective Jan 1, 202
 - d. Reimbursement of overnight will be for motel room and fees with a Meal Allowance following the current state per diem set at First quarter, 6 a.m. to 12 noon = \$9.00; Second quarter, 12 noon to 6 p.m. = \$14.00; Third quarter, 6 p.m. to 6 a.m., \$22.00 for a total daily rate of \$45.00.
2. In accordance with 58-04-05 Organization of annual or special meetings; The moderator, clerk, and the three judges each may be entitled to compensation of no more than sixty dollars (\$60.00) per day for each day actually expended in the performance of their duties. If the moderator or judge(s) are an elected official all compensation will be covered under paragraph 1 above.
3. In accordance with 58-09-02 Compensation of assessor shall be paid out as contractor after negotiated cost with board of supervisors.
4. In accordance with 58-12-02 Compensation of Overseer of Highways. The compensation of the overseer, if hired, must be fixed by the board of township supervisors and must be paid on the presentation of a proper claim at the meeting of the board on the last Tuesday in October. If the Overseer of Highways is an elected official all compensation will be covered under paragraph 1 above.

- Treasurer Report- Account Balances – report by Heidi.
 1. Discussed budget for 2025, 2026
 2. CD from First Western Bank will be cashed and reinvested in a 6-month CD.
 3. Motion by Bruce Schirado to pay Workman's Comp bill of \$250.00. 2nd by Curt Kadramas. Motion passed.
 4. Motion by Bruce Schirado to approve the budget, 2nd by Paul Gjellstad. Motion passed.
- Next meeting
 1. Tax Equalization Meeting,
 2. April 15, 2025 at 7:00 p.m. at the Burleigh County Highway Department.
- Adjournment
- Meeting adjourned at 9:00 p.m.
 1. Motion to adjourn by Bruce Schirado and 2nd by Curt Kadramas. Motion passed.

[illegible]